



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA
MUMBAI | RAIPUR | RANCHI | KOLKATA | PATNA

OPTUM

Virtual Campus Recruitment - 2022 Passing out Batch

(Only for Unplaced Students)

Company	OPTUM
Batch	2022
Website	www.optum.com
Job Title	Profile 1 – Analyst Profile 2 – Senior Analyst
Eligible Degrees	Profile 1 – Bcom Profile 2 – Mcom
Eligibility Criteria	No % Criteria The working hours will be 11 AM to 8:30 PM. Candidate would be expected to work in US shift as well.
Other Skills Required	<ul style="list-style-type: none">• Strong accounting knowledge including journal entries, GL accounting etc.• Solid foundation on accounting concepts and financials (Balance sheet, income statement etc.)• Ability to analyze and interpret numbers• Strong written and oral communication skills• Assess and interpret customer needs and requirements• Basic knowledge of Microsoft Office Applications (MS Excel Word PowerPoint)• Should be presentable and confident
CTC	Profile 1 - INR 4.06 LPA Profile 2 – INR 5.99 LPA
Roles & Responsibility	Profile 1 <ul style="list-style-type: none">• Working on various accounting & reporting processes

	<ul style="list-style-type: none"> • Posting journal entries and reviewing accounting classifications, in accordance with US GAAP • Supporting preparation of the financial statements and reporting schedules • Monthly and quarterly account reconciliations and timely resolution of open items • Solving simple problems and/or conducting analysis, including non-standard requests • Co-ordinating with business counter parts on critical month end issues • Preparing documentation in support of external and internal audits <p>Profile 2</p> <ul style="list-style-type: none"> • Working on various accounting & reporting processes • Posting journal entries and reviewing accounting classifications, in accordance with US GAAP • Supporting preparation of the financial statements and reporting schedules • Monthly and quarterly account reconciliations and timely resolution of open items • Solving simple to moderate problems and/or conduct analysis, including non-standard requests • Proactively identifies and addresses potential accounting errors/risks on an ongoing basis • Co-ordinate with business counter parts on critical month end issues • Preparing documentation in support of external and internal audits
Recruitment Process	<ol style="list-style-type: none"> 1. Aptitude Test 4. PI & HR Round
How to apply?	<ul style="list-style-type: none"> • Unplaced and Eligible students need to register on the link given below. • Click here to Register • Once applied student cannot back out from the entire process or else your name will be blacklisted for further Placement drives. • <u>Late entries will be automatically deleted.</u> • Last date to register is Sunday, 15th Aug 21 by 12 PM

My Best Wishes are always with you

Prof (Dr.) Ajay Rana

Senior Vice President - RBEF (An Umbrella Body for all Amity)

Dean - Amity University

Advisor - Amity Higher Education Group

Director - Amity Institute of Information Technology

Chairman - AUN Research Labs

Professor - Computer Science & Engineering